

**DRAFT Minutes of the Meeting of the Vestry  
Of Trinity Church, June 22, 2010**

Pastor Heidi opened the meeting with a prayer, and Bible study followed, based on Matthew 4:15 "Follow me and I will make you fishers of men".

Present were: Pastor Heidi, Janet Walker, Jane Canfield, Linda Lloyd, Bob Reid, Lynn Gaffney, and Geoff Brown. Absent were: John Lloyd, Alan Swide, Pat Barton, and Alexis Dorf.

Discussion of chapters 1 & 2 of the Vestry Handbook elicited the following action items for the Vestry:

- Publicize the fact that Vestry minutes are available on the website as soon as they are approved by vote of the Vestry (at the following Vestry meeting). Announce in church on the Sunday following Vestry meetings what happened at the meeting.
- The photographs of the Vestry members on the website (on the Clergy and Vestry page) need further distribution, possibly in a display at the church.
- Assigned committee liaisons need to be more diligent in reporting on the activities of their committees.
- Vestry members need to offer to take questions and issues to the Vestry.
- The Vestry needs to be proactive in thanking the congregation on behalf of the Vestry.
- Vestry name plates need to be obtained for Alan, Lynn, and John.

Linda moved that the minutes of the May meeting be approved as circulated. Jane seconded the motion, which was passed by voice vote.

In the absence of the Treasurer, Linda Lloyd distributed financial statements and requested that all Vestry members review them and question where appropriate via e-mail to John. She reported that the Facelift appeal has now raised \$19,718.35 with an additional contribution not yet processed. It was agreed that the time has come for more attention to this project so we can finish raising the funds. Geoff will furnish Pastor Heidi with a list of the projects in the campaign along with completion status and forecasted completion date. Linda will obtain from John the number of donors to date.

In her report, the Vicar asked that the Vestry begin thinking about our upcoming stewardship campaign. It was the sense of the Vestry that there were elements from past campaigns that merited repeating (Lynn noted as particularly effective the stairsteps visual) and that it should be unnecessary to purchase a stewardship campaign. Concomitant with that, Pastor Heidi expressed a desire to have a more thoughtful and comprehensive budgeting process for next year. Linda moved that the Vestry formulate a Budget and Finance committee by the time of the September Vestry meeting. Jane seconded the motion, which passed by voice votes. There was some discussion of possible committee members and

possible long-term budget objectives, including return to Parish standing and providing benefits for non-clergy employees.

There was no Wardens' report.

In the absence of Alexis, Geoff presented the Buildings and Grounds report. Two of the projects in the 135<sup>th</sup> Anniversary Facelift campaign, removing the dead/dying tree and installing hot water on demand in the older bathrooms and kitchen, are now completed. The roof repair will begin in August. The subject of having the carpets in Walker Hall, the Guild Room, and Pastor Heidi's office was discussed; this has not been done since they were installed. Linda moved, and Lynn seconded the motion that the Buildings and Grounds Chair should proceed to hire a vendor to clean these carpets. The motion passed by voice vote.

The possibility of each Vestry member writing thank you notes for donations to the Facelift Fund was discussed. At the next meeting this will be one of the activities. The condition of the paint in Walker Hall was mentioned and the desirability of having the room re-painted was generally agreed upon, with the proviso that the task not be undertaken until after the Art Show is over. Geoff will add the job to the project list. The Vestry directed the Buildings and Grounds Chair to proceed to obtain bids for painting the outside of the addition as part of the 135<sup>th</sup> Anniversary Facelift.

Pastor Heidi reported on Youth/Sunday School. She noted that Sunday School will resume following Labor Day. She requested that all Vestry members talk up the Vacation Bible day camp scheduled for August 16 – 20. The program will run from 9 AM until noon each day, and targets ages 5 – 12. Geoff reported that the sixth summer of Summer Sports is continuing, that attendance was light but that those who attended were enthusiastic.

Lynn provided the Outreach report. A significant project of the Outreach Committee has been the Branding project, wherein a new logo is being developed and standards for typography and color schemes are being formulated in order to provide a more consistent image of Trinity Church. A first manifestation of this project will be a forthcoming ad in the "Daily Rev" – the daily news sheet of Lime Rock Park. The Vestry reviewed the ad and felt it was both a good idea and that the design represented a good way to move forward with the Branding project. The "Chaz" font will henceforth be used as the Trinity standard.

Lynn also displayed a chart depicting Trinity outreach projects with a timeline for each as well as the dollar amounts we have raised in each project. It was noted that other churches are not shy about announcing how much they raise for outreach, and it was generally agreed that we were being unduly modest, to the detriment of the parish. Various outreach projects were discussed. The possibility of an adult soap box derby car for the Sharon event next year will continue to be an objective with the next step involving construction of a suitable car. Johanna Walton will coordinate the Backpacks project this year. The Parish will have a mission trip to Honduras From February 19 – 26, with approximately 10 parishioners currently likely to participate. Pastor Heidi described what this kind of venture is like and

sketched out likely costs – the possibility of holding a silent auction or other event to fund a portion of the trip expense was discussed, although no conclusion was reached.

Bob Reid noted that he had received a package from the Town of Salisbury Affordable Housing Task Force due to his prior involvement in affordable housing initiatives. It was noted that the subject has been discussed in the parish in past years and that it probably should be discussed again in the context of some portion of Reid Field being used for this, although it was acknowledged that the subject was highly controversial within the parish. A variety of questions were raised, and the conclusion was that at this point we were at the very beginning of an information gathering phase, and that as a first step Bob would print out a copy of the document he had received and furnish it to Pastor Heidi to read.

The following matters were discussed under Old Business:

--Emergency Services Sunday evaluation: The problem of how to honor volunteers without causing their agencies to incur expense, and without the volunteers themselves having to give up their own precious time in order to be thanked and honored was discussed briefly, but the conclusion of the Vestry was that the subject should be tabled until next spring.

--Art Show status: Linda reported that the Art Show is coming along and will appear on schedule.

--Trinity Glen drivers status: Pastor Heidi reported that no driver had emerged from Geer, and thus it appeared that we will need to continue to transport Trinity Glen clients to and from church in private automobiles. While we currently have limited coverage here, it was the sense of the Vestry that Pastor Heidi ought to announce the need for drivers in church and see if any come forward.

ECW Tag/Bake sale results: Linda reported that the ECW had made more than \$2000 on the event, which was their objective. Pastor Heidi and others commented on the New York Cycle Club and how they seemed to appreciate what Trinity does for them as well as Trinity appreciating what they do for us.

The following matters were discussed under New Business:

--Pastor Heidi will be on vacation for the Sundays of July 11, 18, and 25. Fr. Zelle will supply for those Sundays. It was noted that coverage will be needed to ensure that he can get into the Sacristy and that the Altar is prepared for him.

--A contribution from Trinity to the foundation established to care for the Trinity Wall Street chorister with throat cancer and no insurance was discussed. It was concluded that Pastor Heidi will contribute \$100 from the Rector's Discretionary Fund, and the parish will contribute \$100 from general parish funds.

Under Concerns, Janet Walker noted that Christine had pointed out to her that lights were left on in the church and in the hallway to Walker Hall. Discussion ensued and it was the sense of the Vestry that we needed to work on ensuring that Ushers, Hospitality teams, and Altar Guild members be aware of the necessity of security the church, and that each group take the initiative to hand off the responsibility when they leave on a Sunday.

The next meeting of the Vestry will be Sunday, August 15, following coffee hour, as the July meeting had previously been dispensed with.

Pastor Heidi closed the meeting with a prayer.