



Duties for Acolytes on Sunday Morning

BEFORE THE SERVICE:

Parents: Please remember that the acolyte has duties before the service starts, as well as during the service. It is very important that they arrive on time so that we don't have to race around when we need to be thoughtful and calm before the service starts.

General note: whenever you cross in front of the altar, face the altar and pause before turning or continuing on. If there is nothing in your hands then bow. If you are holding a cross or candles then do not bow.

Arrive no later than 10:10 AM and vest.

Light candles on Altar with the MOC and join Children's chapel at 10:20.

Join Minister of Communion (MOC), choir, and Pastor Heidi in Walker Hall for prayer at 10:18 or so.

Proceed to back of church and prepare for Processional (get cross).

DURING SERVICE OF THE WORD:

Lead procession and walk slowly!

Sit in Sanctuary (altar area) with the MOC.

When singing the last verse of the gradual hymn pick up the processional cross and stand in front of the altar facing the altar.

When the Gospel Alleluia begins, turn and walk down the center aisle to the middle of the church. Walk slowly!

After the Gospel is read, proceed back up to the altar, turn and put the cross away and stand at your seat till all are seated for sermon.

DURING THE SERVICE OF HOLY COMMUNION:

After announcements, stand with the MOC at top of stairs to receive bread and wine from the ushers.

Then proceed to the altar rail where the chasuble is hanging. When Pastor Heidi has finished preparing the wine and bread with the MOC, help her put on the chasuble.

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Instructions for acolyte for Sundays when only a single acolyte is assigned.

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Then cross to the other side of the sanctuary, retrieve the large collection plate and stand ready to receive the collection from the ushers at top of stairs. Hold the plate vertically until the ushers are there to put their plates in yours. Bring it to Pastor Heidi in the front of the Altar and then move to the side to receive the plate back again, and put it on the Credence Table.

Close the Altar Rail Gate.

Cross to the organ side of the sanctuary and stand next to Pastor Heidi during the Communion Prayers.

Receive communion and then stand holding the paten with gluten free wafers in case Pastor Heidi needs one for a parishioner.

After communion, open the Altar Rail Gate and return to seat on choir side of the sanctuary.

At beginning of final hymn, take cross and stand at top of steps. Choir will let you know when to slowly proceed down the aisle to rear of church.

Help the MOC to extinguish the candles during or following the postlude.