

## Minutes of the Meeting

Of the Trinity Vestry with the Rev. Canon Erik Larsen

February 13, 2011, regarding Mutual Ministry Review

Present were the Rev. Canon Erik Larsen, Alexis Dorf, Alan Swide, Pat Barton, Martha Baer, the Rev. Heidi Truax, Janet Walker, Bill Kellett, John Lloyd, and Geoff Brown, as well as past Senior Warden Linda Lloyd. Absent was Lynn Gaffney

Canon Larsen opened the meeting by reminding the Vestry of the terms of Pastor Heidi's contract with us, and describing the actions we will need to take within the next year.

He then led us in a reflection exercise, where each of us recalled a moment during Pastor Heidi's tenure with us when we felt God's presence in our building. All present presented an example; many of them were oriented toward the growth of the parish, particularly the young people.

Canon Larsen then introduces us to the SWEEPS model. The letters represent the following words:

Steewardship

Worship

Education/Formation

Evangelism

Pastoral care

Service (outreach)

We were called upon to evaluate our own and Pastor Heidi's performance and opportunities/needs with regard to each of these. Through the discussion, several themes emerged, which Canon Larsen noted for our subsequent use. Via a process whereby each attendee had four votes to cast against the identified needs and opportunities, with the ability to vote as many of the four votes for any of the needs as they desired, four objectives were clearly determined.

They were:

1. Address the administrative burden Pastor Heidi is currently carrying. This might include such current time-consuming duties as preparing the bulletin (requires a comfort level with Microsoft Publisher), producing it, and other administrative tasks to be determined.
2. Move Pastor Heidi to full time status.

3. Address the Sunday School, particularly necessary in view of the sudden resignation of the current Sunday School director.

4. Introduce added variety in our corporate worship, including use of the Daily Offices, use of liturgies from other churches, use of different rites.

At the next scheduled Vestry meeting, which will take place on Sunday, March 13, the Vestry will translate these goals into concrete tasks and timeframes to attain them.

Pastor Heidi concluded the meeting with a prayer.

Respectfully submitted,

Geoff Brown, Clerk